

IELTS™

IELTS Enquiry on Results Form

Part A

Notes for candidates on the submission of Enquiries on Results (EOR)

- 1 You can choose to undertake an Enquiry on Results – which means having your IELTS test re-marked
You must make this request within six weeks of your test date. Your test will be sent to the head office of British Council or IDP: IA for re-marking by Senior Examiners
- 2 You can choose to have one or more parts of your test re-marked. The fee is the same regardless
- 3 You will be charged a fee as determined by the Test Partners. You will receive a full refund if your result is changed to a higher band score
- 4 Complete the form below and forward it with your original Test Report Form and payment to the IELTS Administrator at your test centre. The IELTS centre can inform you of the required fee
- 5 The re-mark is done by trained Clerical Markers and senior examiners employed by British Council and IDP: IA
- 6 British Council / IDP: IA Head Office will usually notify your test centre of the re-mark result within six to eight weeks of receipt of your exam materials
- 7 You will receive an EOR letter stating your final result status. You should make all enquiries regarding the progress of your re-mark to your original test centre.

To be completed by the candidate

Test date:	/	/
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Centre name:		Centre number:	
Candidate name:		Candidate number:	

Candidate's address:				
Please circle the test/s to be re-marked:	Listening	Reading	Writing	Speaking
Candidate signature:				Date: / /

If your scores do not change you will receive the letter from British Council UK and your original TRF. In this case, the EOR fee will not be refunded.

If your results change as a result of EOR, you will get a complete refund of the fees along with a letter from British Council UK and a reissued TRF.

Refunds will be issued via cheque within 10 days from the date of receipt of results from UK. Please mention the name of the person, the cheque needs to be issued

Cheque to be issued in favour of

Declaration

1. Refunds are made in accordance with the approved refund policy, for more information please contact our customer services.
2. Refunds will be made by account payee cheque.

I hereby consent that I will collect/ en-cash the cheque within 6 months from the date of issue.

In the event I am unable to collect/ en-cash the cheque, I fully understand that the British Council will not reimburse me via cash, cheque, bank transfer or any other form of payment after 6 months. I will also not claim for any amounts if the cheque is misplaced/ lost by me.

Signature:

Date:



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